

# JetWeigh® System Quick Reference Guide



## Closeout

Follow these steps to begin *CLOSEOUT*:

- 1) Press **key 1** for *CLOSEOUT* (count drawer).

### CUMMINS JETWEIGH (R) MAIN MENU

- 1 CLOSEOUT**
- 2 SETUP
- 3 ARCHIVE
- 4 DIAGNOSTICS
- 5 LOG OUT

During *CLOSEOUT*, press **➡** to advance screen, press **➡←** to accept entry and advance screen, press **X** to erase entry, press **|←** to undo entry, and press **←** to go back one screen.

- 2) Enter float amount if not pre-set. The default is \$125.00.
- 3) Enter labels. For example, "REGISTER."  
(Configured in *SETUP*.)
- 4) Enter media. For example, "SKIMS."  
(Configured in *SETUP*.)
- 5) Proceed to *Coin Processing* instructions.

## Coin Processing



When a cup is being used to hold coins on the scale, the cup's weight **MUST** be entered in *SETUP* in order to achieve the accurate coin-only weight. (See the operating instructions for more information.)



Coin can be weighed automatically, weighed-and-added manually, or keyed-in manually. To toggle between automatic, manual and keyed modes, press **ALPHA**. The JetWeigh terminal will remember the last selection.

## Loose Coin

Automatic mode is the JetWeigh default for loose-coin processing. JetWeigh automatically will weigh coin, automatically enter coin amounts, and automatically advance through denominations. Automatic mode is indicated by an "A" above **ALPHA**, as shown below.

### PLACE 1c LOOSE COINS ON THE SCALE

COINS: 0 (0)  
VALUE: \$0.00  
TOTAL: \$0.00

← X **A** →

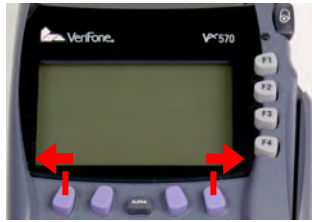
Follow these steps for automatic mode:

- 1) Place loose coin on scale starting with pennies.
- 2) Unit will beep when weighing is complete; value will be added automatically to total and displayed on screen.
- 3) When coin is removed, unit automatically will beep again and display next denomination to weigh. Continue this process for each denomination of loose coin.

### Loose Coin (Continued)

Press **➡** to skip any denomination that will not be weighed/counted and continue to next denomination.

Press **⬅** to go back one screen.



4) *CLOSEOUT* will advance automatically to rolled coin if *COUNT ROLLS* is **ON** in *SETUP*.

5) Proceed to *Rolled Coin* instructions.

### **Rolled Coin**



**COUNT ROLLS** must be **ON** in **SETUP**. (See the operating instructions for more information.)

Keyed mode is the JetWeigh default for rolled-coin processing. Users key in the number of rolls for each denomination. Keyed mode is indicated by a “K” above **ALPHA**.

Follow these steps for keyed mode:

1) Enter number of rolls. Press **⬆** or **⬇** to adjust number of rolls. Press **➡⬅** to accept amount and advance to next denomination.

Press **➡** to skip any denomination that will not be weighed/counted and continue to next denomination. Press **⬅** to go back one screen.

2) Proceed to *Note Processing* instructions.

### **Note Processing**



A JetScan™ currency scanner or JetCount® currency counter is required to process notes. JetScan and JetCount models are sold separately.

Notes cannot be entered manually.

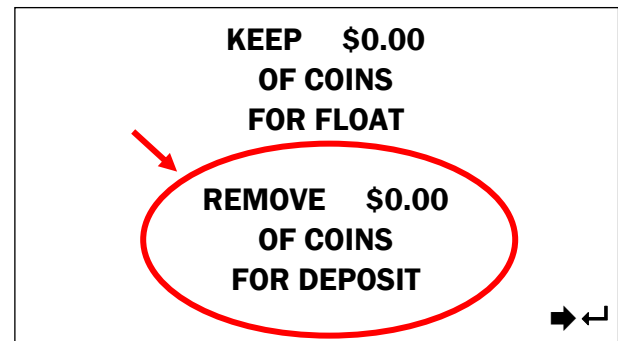
### Note Processing (Continued)

Follow these steps to process notes:

1) Run notes through JetScan currency scanner in preferred mode. Notes typically will be processed in *mixed* mode. Refer to JetScan operating instructions to review additional processing methods.

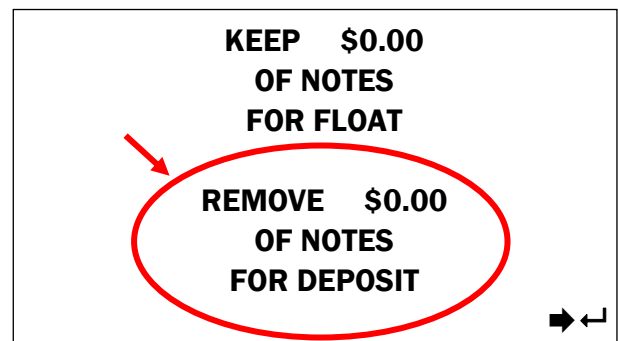
2) Press **➡** to accept note count and continue. Users cannot return to this screen after advancing past it.

3) Remove coin displayed on screen from drawer for deposit. Press **➡⬅** to continue.



4) Terminal will display coin summary. Press **➡⬅** to continue.

5) Remove notes displayed on screen from drawer for deposit. Press **➡⬅** to continue.



6) Terminal will display closeout totals and print number of reports enabled in *SETUP*. Press **PRINT** to print additional reports. Press **➡⬅** to end *CLOSEOUT*.